



PPA Community Meeting

Regular Meeting: October 23, 2017, 6:30-7:30pm

Prospect Park United Methodist Church, 22 Orlin Avenue SE

Board of Directors Present:

1. *Eric Amel*
2. *Phil Anderson*
3. *Jeffrey Barnhart*
4. *Dick Kain*
5. *Susan Larson-Fleming*
6. *Lydia McAnerney*
7. *Vince Netz*
8. *Robert Roscoe*
9. *Serafina Scheel*
10. *Johnathan Schuster*
11. *Isabelle Wattenberg*
12. *John Wicks*

Board of Directors Absent:

1. *John Cushing*
2. *Del Hampton*
3. *Claire Haskell*
4. *John Kari*

Community Members Present:

1. *Brian Malloy*
2. *Dick Poppele*
3. *Meredith Poppele*
4. *Elisabeth Sandberg*
5. *Kate Needleman*
6. *Elaine May*
7. *Larry May*
8. *David Coats*
9. *Sigrid Coats*
10. *Peter Wagenius*
11. *Kelby Busche*
12. *George Abdallah*
13. *Evan Roberts*
14. *Tamara Johnson*
15. *Richard Adams*
16. *John Orrison*
17. *Dan Cross*
18. *Preston Mosser*
19. *Eric Dubord*
20. *Ron McCoy*
21. *Nancy McCoy*
22. *Ashlee Lange, Community engagement officer, UofM Police Department*
23. *Josh Betts, Community engagement officer, UofM Police Department*
24. *Matt Clark, Chief, UofM Police Department*
25. *Nick Juarez, Crime Prevention Specialist, 2nd Precinct, Minneapolis Police Department*
26. *Cam Gordon, Council Member, Ward 2*
27. *Coco Banks, PPA Staff*
28. *Jessica Buchberger, PPA Program Manager*

1. **Welcome, Call to Order, Review Agenda.** *Vince Netz*, Chair and PPA President, convened the meeting at 6:36 pm. and reviewed the agenda with the attendees.
2. **Announcements.** *Vince Netz* introduced the following announcements:
 - A. **Neighbor-Fest Recap.** *Jessica Buchberger*, PPA Program Manager, recapped that the PPA Annual Meeting held on September 25, 2017 elected nine community members to the PPA Board of Directors. The “Neighbor-Fest” event attracted the usual attendees plus some new students. Gratitude goes out once again to the Profile Event Center, 2630 University Avenue SE, for hosting the annual event in the sumptuous Casablanca Hall, and providing a cornucopia of nibbles, desserts, and neighborhood hospitality.
 - B. **Home Tour Recap.** *Lydia McAnerney*, a PPA Livability Committee member, summarized the second annual Prospect Park Tour of Homes that took place October 7, 2017. Nine houses comprised the tour. Thanks was given to all that helped organize the tour and the homeowners for opening their doors. Expenses were low, and proceeds were high.
 - C. **Clean Sweep Recap.** *Tom Kilton*, a PPA Environment Committee and annual chair of the Clean Sweep, said less refuse was collected than in the past, and *Mr. Kilton* likes to think we are cleaner. Seventeen volunteers participated plus the rubbish company. Of those, six were new volunteers enjoying the hard work and camaraderie for the first time. The board gave thanks to *Tom*.
 - D. **Comprehensive Plan, Walking Tour, Harvest-Fest Recap.** *Vince Netz* entwined several aspects of the new Minneapolis 2040 comprehensive planning effort. A one-page template for community comment was given to the association by the city. Prospect Park is going beyond template in its planning effort. *John Kari* has been leading community sessions. A planning and development-focused walking tour—Explore Prospect Park: North of University—was tied into the Prospect Park Harvest Festival that took place at the Towerside Community Gardens on October 7, 2017. 300-plus attended. *Mr. Netz* now estimates we have heard from over 400 people regarding the planning. The association needs to wrap up a document and submit it to the city in January 2018.
 - E. **Snack.** *Tamara Johnson*, an outgoing PPA Director, in her final hour as a board member made a request for participation in snack service at up-coming meetings.
3. **Policing: Community Engagement & Crime Prevention Specialist.** *Vince Netz* introduced guests in policing and community engagement. Representing the Minneapolis Police Department was *Nick Juarez*, Crime Prevention Specialist, 2nd Precinct. Representing the University of Minnesota Police Department were Chief *Matt Clark*, Officers *Ashley Lange* and *Josh Betts*, who although effectively beat officers also focus in community engagement. *Mr. Juarez* spoke to a great partnership with the UMPD. The UMPD affirmed a great working relationship with MPD, as well as the Metro Transit Police Dept., the Minnesota State Patrol, and the St. Paul Police Dept.

Juarez discussed city crime statistics year to date. The neighborhood is up 48 incidents over last year. There is an increase in rummaging cars, yet no one has been apprehended. Plead community to report to either 911 or 311 rather than the e-list serve. MPD is looking for patterns, yet not finding them: crimes are all times of day. MPD has asked UofM beat cops to lean toward

Prospect Park during the day and look for suspicious activity. *Juarez* sees a pattern between a suspicious vehicle reported and a pocket of break-ins, and thus encourages neighbors to report suspicious vehicles. The report has larceny (theft), burglary of home, garage, and office. Half of recent auto thefts have had keys in the car. Hennepin County does not charge theft when keys are in vehicle. *Chief Clark* said violent crime has been the crimes leading to incarceration.

A resident of Fourth Street SE, working in drug diversion, asserts that there is a drug problem related to the Fraser methadone clinic: Super America filling station is seen to be a problem and cites some loss of funding for drug clinic. *Mr. Juarez* said that there are efforts to work on early morning traffic in the area.

Tom Kilton observed 253 counts of larceny with no apprehensions. It is common that suspects are gone, not in progress crimes. *Chief Clark* said there are arrests. Many on LRT. May catch someone after connecting with specific incidents after numerous hits. Some are “bands” that ultimately get apprehended. There are bait vehicles deployed.

MPD uses RAIDS Online—a free public crime map. It can provide information and send alerts. (Note: Citizens can search for information and view nearby crime activity. See: <https://communitycrimemap.com/>)

A question about who responds to a dispatch. Responses are routed but it is not uncommon to have both departments to show up. *Chief Clark* said first response does not differentiate by jurisdiction. All departments are licensed by state, cases will eventually be routed to the proper department. Phone is coded to jurisdiction. Talk and share info on a weekly basis. 311 call tracking is best set for land line. Cell coverage and triangulation has gaps with a block or two off.

Richard Adams asked about staffing and expectation for added population coming across University. *Mr. Juarez* said there is a new officer class. When pressed, *Juarez* said not aware of any current plans to expand force. Yet said we are expecting 2,000 more people in this area in the next year and a half. Inspector *Todd Loining* commands the 2nd Precinct.

Juarez notes now in Prospect Park, break-ins are happening during the day. *Juarez* summed up reasons for crime as: means, opportunity, and desire. Neighbors can focus on opportunity: lock up, better locks, windows, make it harder to break in to. MPD offers “premise survey” to residents, focusing on what the trends are. Another solution: get to know each other. When career burglars case a street, they want to be anonymous. They do not want to be seen. Be social with people on the block. National Night Out (NNO) works in connecting neighborhoods. Also, don’t be afraid to call 911. Focus on what is and is not normal behavior—not on the individuals. Door to door soliciting requires a specific sales ID. *Officer Betts* asked those assembled if there is a neighborhood watch group? Answer none. No posse. There were block clubs. *Betts* emphasized value of neighborhood groups.

Jessica Buchberger inquired about the Super Bowl: What is the plan? Web site. Schedules, transportation, events. Airbnb rise. Council passed a resolution about Airbnb. The LRT will be busy until game day. Checkpoints. LRT screened fans. Buses with credentials. Closing Northrop for the MVP event. Biking will work during the event.

4. **Adjourn.** The community meeting adjourned at 7:36 pm.



PPA Board of Directors

Regular Meeting: October 23, 2017, 7:30-8:30pm

Prospect Park United Methodist Church, 22 Orlin Avenue SE

1. **Call to Order and Regular Agenda.** *Vince Netz*, Chair and PPA President, called the meeting to order at 7:39pm. A quorum of the Board of Directors attended. *Mr. Netz* presented the Regular Agenda for approval as published. Approval of the Regular Agenda was moved by *John Cushing* and seconded. No discussion. The Regular Agenda was approved by acclamation.
2. **Consent Agenda.** *Mr. Netz* presented the Consent Agenda for approval consisting of:
 - Committee Reports/Minutes
 - PPA Management Council, June 19, 2017; July 17, 2017; August 21, 2017; October 16, 2017.
 - PPA Environment Committee, June 27, 2017.
 - PPA Livability Committee, July 5, 2017; July 19, 2017; September 6, 2017.
 - PPA Neighborhood Relations & Outreach Committee (NROC), August 17, 2017.
 - PPA Transportation & Safety Committee, September 19, 2017.
 - PPA Land Use Committee—Motley Parking Letter, August 8, 2017.

Approval of the Consent Agenda was moved by *John Cushing* and seconded. No discussion. The Consent Agenda was approved by acclamation.

3. Organizational Business.

- A. **Welcome to New Board of Directors.** *Vince Netz* formally welcomed the newly-elected board members. Introductions were made.
- B. **Grievance from PPA Member regarding September 23, 2017 Elections.** *Vince Netz* introduced a grievance is registered with the association. Grievance registered. Procedure is good. From the city. As the grievance is about the election, has formed an ad hoc committee of *Richard Adams* and *Serafina Scheel* was appointed by the president to address right away. (See attached statement). The prepared statement has been reviewed by the board members. Procedure: to understand the grievance, then to edit the findings prior to making a motion. Then vote. Then have the ad hoc group return to the board. *Del Hampton*: first asked if *Michelle Chavez* has vetted. As such, endorses the resolution. Motion by *Lydia McAnerney*, a PPA Director:

***Resolved,** the Prospect Park Association approves the recommendations.*

Seconded. Discussion: none. Motion passed by acclamation.

- C. **Officer Elections.** *Vince Netz* introduced the business of PPA officer elections. *Mr. Netz* announced that the current officer team—president, secretary, and treasurer—is willing to stand for reelection. The vice president seat remains open. Motion by *Dick Kain*, a PPA member, for a “white ballot”—effectively an election by acclamation, where there is only one nominee for a position and no objection to declaring the nominee elected:

***Resolved,** the Prospect Park Association approves the election of Officers of the Association for the 2017-2018 term: Vince Netz, President; Eric Amel, Secretary; and Serafina Scheel, Treasurer.*

Seconded. Discussion: No nominations for vice president were made. Discussion closed, and a vote taken. Motion passed by acclamation.

- D. **Appointing Representatives to Partner Organization.** *Vince Netz* introduced:

1. **University District Alliance.** *Vince Netz* introduced the business of appointing PPA representatives to the University District Alliance. Motion by *Susan Larson-Fleming*, a PPA Director:

***Resolved,** the Prospect Park Association appoints Dick Gilyard and Reed Polakowski as PPA representatives, and Dick Poppele as PPA alternate to the University District Alliance.*

Seconded. Discussion: *Mr. Netz* informed the board that the new Director of Community Relations for the University of Minnesota—Twin Cities Campus (previously *Jan Morlock*) is *Eric Luis Garcia*. *Mr. Garcia* wants to build relationship with the city. The University of Minnesota was not going to refill the position until *Dick Gilyard* and *Dick Poppele* stepped in. Discussion closed, and a vote taken. Motion passed by acclamation.

2. **Midtown Greenway Coalition.** *Vince Netz* introduced *Dan Cross*, a PPA member, and involved with the design of the Franklin Avenue SE intersection. *Mr. Cross* feels serendipity and would be pleased to represent neighborhood on the Midtown Greenway Coalition. *Cross* said there is a subcommittee on greenway extension that is also being formed. First up is a structural analysis of the bridge still in use. A study showed Hennepin County should not take full responsibility. Motion by *John Cushing*, a PPA Director:

***Resolved,** the Prospect Park Association appoints Dan Cross as PPA representatives to the Midtown Greenway Coalition.*

Seconded by *Bob Roscoe*. Discussion: none. Motion passed by acclamation.

3. **Extend the Greenway Partnership.** *Vince Netz* introduced the business of appointing a PPA representatives to the Extend the Greenway Partnership. Motion by a PPA Director:

***Resolved,** the Prospect Park Association appoints Jeremy Bergerson, a PPA member, as PPA representatives to the Extend the Greenway Partnership.*

Seconded. Discussion: none. Motion passed by acclamation.

E. **Treasurer's Report.** *Serafina Scheel*, PPA Treasurer, stood to discuss several business items long delayed from prior no quorum issue in July. Need to prep and submit report for the State of Minnesota Charitable Organization Annual Report Form.

1. **Quarterly Review.** *Ms. Scheel* introduced the PPA Balance Sheet as of September 30, 2017 and the Profit & Loss v. Actual, January through September 2017. No action taken.
2. **990 Update.** *Ms. Scheel* introduced the 990-EZ for the 8-month period. It allows communicating with our donors. So, want to reword to add some statistics about how we reach out to the community. Motion by *Susan Larson-Fleming*, a PPA Director:

***Resolved,** the Prospect Park Association approves the 990s with the added language to be inserted by Treasurer.*

Seconded. Discussion: none. Motion passed by acclamation. (Future finance policy will say Board approval not necessary.)

3. **Development Task Force Follow-up.** *Ms. Scheel* said the following are fundraising avenues being assessed by the Development Task Force:
 - A. **Good Neighbor Fund.** The association needs to develop improvement grant concepts, develop, and make recommendations to the University of Minnesota Good Neighbor Fund.
 - B. **PP FORWARD.** Prospect Park Forward was a fundraising campaign by the 2013-2014 board of directors that raised \$17,000 in restricted funds and remains uninvested. The task force is looking at combining with the Legacy Fund without a current conclusion. One idea is to make matching grants to Good Neighbor Fund proposals. The original PP FORWARD was that the cash would be built to be an endowment and a mini-grant fund, but the fund did not grow that much.
 - C. **Legacy Fund.** *Susan Larson-Fleming* said the dissolution monies of Pratt Council moved to the Legacy Fund. The Basement Co-op (*Dick Kain's* basement actually) legacy now stands at about \$157,000 with \$5,000 to \$6,000 being given annually (usually capped at about \$1000 grants), at a single breakfast meeting. PPA should not duplicate. No proposed action on this front.
 - D. **Give to the Max.** This annual matching program will take place before the next board meeting.
 - E. **Directors Funding.** For reporting to funders such as McKnight, directors need to consider giving a "meaningful donation". For grant writing, it is excellent to claim 100% giving by board members which can be used to create a pool for matching grants.
 - F. **Home Tour.** Gross income of about \$1,000 was down over the first year. There are some ideas being floated to tweak the event. What was great: 50+ tickets sold; participants moved in groups, which built community. Ads placed, etc.

4. **Draft PPA Financial Policies.** *Ms. Scheel* reintroduced the PPA Draft Financial Policies document intended to conform PPA financial practice with current non-profit organization (NPO) best practices. Minnesota Charity Review Council was consulted as a resource in the review process. Highlights include a document retention policy and a donor privacy policy. *Scheel* proposed that given first distribution to the board in the May 22, 2017 board packet, the policies draft is ready for review and approval today. *John Cushing* asked if these are compliant with the recent city audit. *Scheel* responded yes. *Mr. Cushing* asked if reviewed by *Michelle Chavez*. She has been given the draft, but *Scheel* does not believe she looked at it in detail. *Del Hampton* asked for comment on the process that the work went through and asked about participation of the contracted accountant. *Scheel* responded the accountant is ill and being replaced, so did not consult. *Scheel* does not want to rely too much on the city for guidance. But rather, the policy should align with the best practices of NPOs. This approach is hoped to align generally with accepted practice. Motion by *John Cushing*, a PPA Director:

Resolved, the Prospect Park Association adopts a revised PPA Financial Policies to conform with nonprofit best practices and address the financial responsibilities of the organization, to be reviewed every two years or at the election of a new Treasurer.

Seconded by *Dick Kain*, a former PPA Master of Coin. Discussion: none. Motion passed by acclamation.

Vince Netz said proudly that PPA is now silver status on GuideStar, which is the top 1% of NPOs. Must fill out the fields correctly.

5. **2018 Budget Process.** *Ms. Scheel* Starting process for the year. Since most funds come from the city, look at those core expenses first. Then go to the committee recommendations. Then lay out. Look at first view in the Nov meeting, and look to approve in the December 2017 meeting. *Mr. Netz* added that we will need a board meeting on either December 11 or 18, 2017 with scope limited to the budget business.
- F. **Committee Overviews by Committee Representatives.** *Vince Netz* introduced the roundup of PPA committee updates by representative of each of the PPA Bylaws-sanctioned committees:
1. **Development Committee.** *Serafina Scheel*, Development Committee Chair, said this committee is not going to meet regularly. The committee will come up with a fundraising plan to support 2018. The committee will talk with other committee chairs and will have an intern to help determine “fit” of grants. It is a flexible committee.
 2. **Environment Committee.** *Del Hampton*, Environment Committee Chair, said tentative projects for 2018. This new committee consolidated Prospect Park Clean Sweep and the Earth Day River Clean Up, Prospect Park Community Gardens, and Prospect Park Garden Club. Added projects are the Minneapolis Park and Recreation Board East of the River community engagement, Minneapolis Park and Recreation Board Mississippi Gorge Regional Park Master Plan community engagement, and the Adopt-a-Drain project. *Joe Ring* is leading interest in the upkeep of the Tower Park. Another initiative is Transition Prospect Park as a subset of Transition Twin Cities (see <http://transitiontwin cities.org/>) The committee is working with the tag line: “Keeping Prospect Park GREEN”. *John*

Wicks asked further about the Mississippi River initiatives which are of interest to residents of East River Parkway.

3. **Livability Committee.** *Susan Larson-Fleming*, Livability Committee member, said the committee's work just started a few months ago. Did focus at first on 27th Avenue SE given the construction debris. Is getting better. Walking the Boundaries (an *Andy Mickel* idea). The frog in the pot...some shrink. Started with PP North and *John Kari*...ended at *Surly*. Also did the Home Tour. South boundary tour may be by boat. *Jane Burnham* is the committee chair.
 4. **Neighborhood Relations & Outreach Committee (NROC).** *John Cushing* About sustaining membership. Past work on branding. Now working on bringing in new participants. Cited annual meeting and reaching out. Now going to reinvigorate new recruitment to assure higher election quality. More banners. Social media platforms. Lunch in the Park. Ice Cream Social. 90-minute meeting limit. Vince added that *Jonathan Shuster* doing a school.
 5. **Land Use Committee.** *John Wicks*. Issues generally are presented by developers. As they need an approval of the community as part of process with the city. Will present the projects. Generally, prefer to form a task force to evaluate in line with guidelines. All projects vary but try to uniformly apply. Once developed, present to the committee with an MOU, then taken to the board. Well attended. *John Kari* involvement with the Comprehensive Plan is a major accomplishment.
 6. **Transportation Committee.** *Evan Roberts*. Likes meeting with people that can get change to happen and have the money to do so. Bedford intersection. Next meeting on the November 14, 2017. Essex Street SE design: get that to be two ways. Also, on Comprehensive Plan focusing on Prospect Park North area. More on pedestrian safety issues...wide intersections. Pushing out curb at intersections. Particularly at the tennis courts. Malcolm Avenue SE and Sydney Place adjacent to Pratt School. Scottish Traffic Engineer: "Put shit in the way, people slow down." Arthur Avenue SE wall. Was intended to be a bike path but is not maintained. Also, Grand Round, and the transit way. The roundabout. *Vince Netz* reported that the UofM has committed to moving the transit way. Goal in three years. Contingent on railroad deals or acquisitions.
- G. **Staff Report.** *Jessica Buchberger*, PPA Program Manager, reported the following:
1. **PPA Interns Recognized.** *Ms. Buchberger* introduced the PPA Program Development interns. The current cohort is an amazing five students. They need challenges. *Buchberger* also reported on an education program.
 2. **December Meeting Date.** A straw poll of the directors indicated that December 11, 2017 was preferred over December 18, 2017 to meet on the 2018 budget.

4. **Adjourn.** *John Cushing* moved to adjourn the meeting. Seconded by numerous concurrent voices. Unanimously approved on a voice vote. The meeting adjourned at 9:00 pm.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'Eric Amel', with a vertical line extending downwards from the end of the signature.

Eric Amel
Prospect Park Association Secretary

APPROVED, by the Board of Directors, July 16, 2018.