



PPA Management Council Meeting Minutes

Regular Meeting: January 21, 2018, 7:00pm

Prospect Park Association Offices, 2828 University Avenue SE

Present:

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| 1. <i>Eric Amel</i> | 5. <i>David Frank</i> |
| 2. <i>Noël Gordon, Jr.</i> | 6. <i>Del Hampton</i> |
| 3. <i>Lynn Von Korff</i> | 7. <i>Sean Hart</i> |
| 4. <i>Laura Preus</i> | |

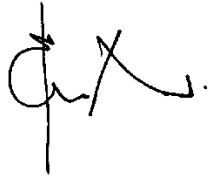
- Welcome.** *Eric Amel*, PPA President and meeting convener, distributed draft agendas for the upcoming community meeting and board of directors meeting on January 28, 2019. This served as the framework for agenda-setting by the group.
- Community Meeting.** This month's community meeting will focus on a special election, and an Association training offered by the City of Minneapolis Neighborhood and Community Relations titled Neighborhood 101.
 - Special Election.** A resignation letter was received from *Vince Netz*, PPA Director and Immediate Past President, dated January 14, 2019, citing new endeavors taking up more of his available volunteer time than anticipated. Bylaws Article V., Section 6. Vacancy states: "Vacancies of elected positions on the Board shall be filled at a special election held at the next regular meeting of the Association." *Eric* will reach out to *Serafina Scheel*, Nominations Committee past chair, and *Brendan Lafranchi*, NROC chair, for assistance with officiating the election and vote count. *David Frank* pointed to the quorum requirement of 25 members for an Association meeting.
 - Neighborhoods 101.** *Eric* will touch base with the guest presenter *Ariah Fine* prior to the meeting. *Noël Gordon, Jr.* indicated interest to push forward PPA social media in general and suggested he would try to set up a Facebook event or similar posting.
 - Community Announcements.** *Noël Gordon, Jr.* will build community awareness around the City of Minneapolis initiative to develop a Racial Equity Action Plan. *Del Hampton* will fill in the community on the substance of a proposed letter of support drafted for the Board by the Environments Committee to the Minneapolis Parks and Recreation Board regarding endorsement for a Towerside Park. Also, *Del Hampton* will find time to put together a slide show *In Memorium* for neighborhood pillar *Mary Alice Kopf*. Time and space will be made available for those present to reminisce.

3. **Board of Directors Meeting.** The regular January Board of Directors meeting has many critical organizational business items to fit in. Non-essential items will need to be postponed as much as possible.
- A. **Consent Agenda.** While we work to rebuild PPA staff, David Frank has volunteered to help with meeting information and prep. Eric tasked David to secure all the standing committee meeting proceedings that build the consent agenda. The proposed financial procedures will also be included in the Board packet.
 - B. **Treasurers Report.** *Lynn Von Korff* will consist of 2018 year-end financial statement, draft 2019 budget (characterized as a clone of the 2018 budget), and a motion to terminate the Association’s accounting services contract with Ignition Business Advisors. Notice must be served by end of January prior to the re-up period of the current contract. *Lynn* would also like to refer to the Board a need for a Finance and Admin Committee to assist the Treasurer.
 - C. **PPA Staffing.** *Sean Hart*, In the absence of the PPA ad hoc Search and Selection Committee Chair, *Lydia McAnerney*, the committee asked *Sean Hart* to present findings. The committee was established at the December 2018 Board meeting and its volunteer members are *Lydia*, *Sean*, *Lynn Von Korff*, and *Steve Zimmer*. The Board will be presented with two options in the Office & Volunteer Coordinator temporary position search and will be asked to approve one of the staffing options, and for approval to offer the position to the second candidate should the first decline. The default option is to select a single three-month coordinator. An “opportunity option” presented itself based on the strength of the candidates to select and negotiate two temporary staff—one in a more senior leadership role and a second in a more outreach role. *Noël* spoke that if the opportunity option was to be considered, that person should be assigned specific responsibilities, such as staff support for the ice cream social outreach event. The matter is referred to the Board. *Mr. Hart* will be the primary presenter to the Board. It was agreed that review of recommended candidates would remain confidential to the Board by calling a brief closed session. The council preferred to hold the closed session in order after the staffing discussion in lieu of reconvening at the end of the regular meeting.
 - D. **Financial Procedures.** HR and related financial procedures were formulated during the search and will also be presented in the Board packet and to the Board. *Noël* proposed that the Board be asked to empower the Treasurer to administer the proposed financial procedures.
 - E. **NCR Neighborhoods 2020 strategy.** *Lynn* provided an NCR update that the 45-day review and comment period on the Neighborhoods 2020 draft recommendations will be delayed to February 2, 2019 from the original expected date of January 14, 2019. This provides the Association a little more time to strategize. *Noël* will request that the Board appoint a task force to review the draft and propose comments.
 - F. **Towerside Park letter of support to MPRB.** *Del Hampton* said Environments Committee will act on the draft letter tomorrow night, Tuesday, January 22. The draft letter is ready. The Board presenter is to be determined. *Del* will update.
 - G. **Towerside Innovation District Update.** An update proposed via email by *Del Hampton* on Towerside will be tabled until the February regular meeting to conserve on time. Ideally, the update is to the broader community. Towerside just held a retreat and board meeting at which *Del* was elected Interim President.
 - H. **Wall Property MOU.** *Del Hampton* asked for the group to consider ways and means of forwarding the draft MOU update to the board. The planning commission hearing has been postponed from January 28, 2019, which provides a window to attempt Board endorsement. An ad hoc committee has built internal consensus at a session just this past weekend, but there is no regular meeting of the Land Use Committee to review and recommend. *Laura*,

who participated in the ad hoc committee, said the committee affirmed interest in framing the MOU process for the better (MOU Task Force is at the focus). After discussing interpretations of the ad hoc committee process, the alternate committee process provided by the Bylaws, and *John Wicks'*, Land Use Committee Chair, deferring to *Del* on this matter because of vacation, we agreed that *Del* would seek consensus from the Land Use Committee via email. Should any members register concern on the issue, a special meeting this coming weekend would be called.

- I. **Friends of Tower Hill Park update.** The Council agreed to invite PPA Director *Joe Ring* to present an introduction to the Friends of Tower Hill Park (FOTHP), and to introduce an open discussion around the goals and objective of the two organizations. The Council thought a presentation and discussion would be helpful for providing context for any real, potential, or perceived conflict of interest questions related to that organization or its activities.
- J. **Board Vision Setting:** [REDACTED] Brief mention will be made at the end of meeting that we will be focusing the February community meeting on our Association's 2019 vision as first proposed at the December 10, 2018 board meeting.
4. **Newsletter.** No discussion of the February newsletter occurred. *Lydia* will catch up with the newsletter content when back from a brief vacation prior to the end of January.
5. **Adjourn.** The meeting was adjourned at approximately 10:15pm.

Respectfully submitted:



Eric Amel
Prospect Park Association President

DRAFT to the Board of Directors, January 28, 2018 Regular Meeting.