

# PPERRIA news



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cover photo:  
*Morning Pick Up*  
Courtesy of Evan Roberts,  
Prospect Park 365 Photography Club

## agenda

**PPERRIA Board/Membership Meeting**  
MARCH 25th, 2013, Monday, 7:00 – 9:00 PM  
Refreshments at 6:30 PM

**Prospect Park United Methodist Church**  
Corner of Orlin & Malcolm Avenues SE

1. Welcome and Sign-in (*CML*, 5min)
2. Review & Approval of Consent Agenda (*CML*, 5min)
  - Historic District Committee
  - Master Plan Committee
  - Membership & Communication
  - Transit Committee
  - Zoning & Project Review Committee
3. Review & Approval of Meeting Agenda (*CML*, 5min)
4. General PPERRIA information—Announcements and Reminders
  - A) Business Guest—TBD
5. PPERRIA Board of Directors Business
  - A) Approval of February Board of Directors Minutes
  - B) Committee Reports
    - 1) Admin Committee Report
      - a. Treasurer's Report (Jan, Feb) (*Lindsey W*)
      - b. Vote on Budget for 2013-2014 PPERRIA year (*Dick P*)
    - 2) Report: Board of Directors March Retreat
    - 3) Report: Nominations Committee: Slate of Candidates
    - 4) Request: Nominations for Task Force to organize Annual Meeting
    - 5) Request: Nominations for Committee Chairs (*CML*)
  - C) Vote on Bylaws
6. Adjourn

*If you have special accommodation needs, please contact Jessica Buchberger at [pperristaff@gmail.com](mailto:pperristaff@gmail.com) or 612.643.1443. We will make every attempt to meet that need.*

# about

PPERRIA is the Prospect Park East River Road Improvement Association — the oldest neighborhood association in Minneapolis. Organized in 1901, PPERRIA was born out of the opposition to the city proposal to level Prospect Park hill, and ever since our neighborhood, through PPERRIA, has embraced controversial issues be it the I-94 freeway construction in the 1960's, school closings in the 1970's, the repaving project in the early 1980's, safety and security lighting of the late 1990's, or Central Corridor Light Rail in the current day. All Prospect Park and East River Road neighbors and businesses are eligible to join.

Your current PPERRIA officers:

President	<i>Christina Larson</i> pperriapresident@gmail.com
Vice President	Currently unfilled
Secretary	<i>Karen Murdock</i> murdock1212@gmail.com
Treasurer	<i>Lindsey Wollschlager</i> lwollschlager@gmail.com

PPERRIA business is ably assisted by:

Administrative Assistant	<i>Jessica Buchberger</i> pperriastaff@gmail.com 612.643.1443
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**PPERRIA news** is the official monthly newsletter of the Prospect Park East River Road Improvement Association with a mission to brief membership in advance of the monthly Board of Directors/Membership meeting.

Editor-In-Chief	<i>Clarence I. Seymour</i>
Assistant Editor	<i>Malcolm Arthur Melborne</i>
Photo Editor	<i>Franklin Thornton</i>
Copy Editors	<i>Sharon Warwick</i> <i>Orlin Bedford</i>

Deadline for submittals for the April issue is 10 April 2013.

# notes

## from the President's Desk

Spring is right around the corner! I hope that you have taken the switch into summer time in stride and are having fun making plans for summer escapades. Gardeners are making plans to prune old growth, refurbish existing flower beds, and create new ones.

Similarly, PPERRIA must also periodically assess what works, what doesn't work, and what needs updating. We hope everyone interested in PPERRIA's operations joined us at our retreat on March 16th!

On to a weighty topic: Bylaws. The area of state law governing non-profit organizations has been revised within the last five or six years to include special requirements specific to neighborhood organizations. For PPERRIA to continue being recognized as the official non-profit organization representing the Prospect Park East River Road neighborhood, we must change our bylaws to comply with the new elements of the law.

To recap our communication efforts, the proposed bylaw changes have been published in the February PPERRIA Newsletter and are again published in this Newsletter. The proposed changes were discussed at the January and February Board of Directors meetings. To set the context for the February discussion, we announced that it was an opportunity for the Bylaws Task Force to hear the questions and concerns from the rest of the Board of Directors. Following that discussion, we announced that a formal vote on the changes would take place at the March Board of Directors meeting. The February PPERRIA Newsletter also contained a formal notice that a vote on the bylaws would take place at the March meeting.

Now, electronic copies of the Newsletter containing the proposed changes and the current bylaws are available on the PPERRIA website at [www.pperr.org](http://www.pperr.org). Additionally, printed copies of the current bylaws with the proposed changes noted in them will be available in the PPERRIA office at 2950 University Avenue Southeast for at least five days prior to the March Board of Directors meeting. Our office is usually staffed and open to the public in the afternoons during the week. Please contact *Jessica Buchberger* if you need to make a special appointment at a different time to review the paper materials.

## from the President's Desk

The March bylaws vote boils down to this: Should PPERRIA's bylaws be changed to comply with state law or not?

### YES means...

1) PPERRIA remains a non-profit organization eligible to apply for grants on behalf of the neighborhood to obtain money from the city, the state, from non-profit organizations, from private donors, etc.

2) PPERRIA continues to officially speak for the neighborhood. Our committee chairs can obtain all sorts of information from the city and the county simply by asking for it to be sent to them. Private individuals have to go to the applicable office during business hours to look up information. We send PPERRIA representatives to SEMCOL, to the Central Corridor Construction committee, to the University District Alliance, and more.

### NO means...

A) PPERRIA will no longer be eligible to apply for money on behalf of the neighborhood. This will cut off any city funding. It will cut off any funding from the county, Met Council, the U of M's Good Neighbor Fund, etc. Businesses and individuals will no longer be able to donate money and call it a donation to the neighborhood association. PPERRIA may lose its non-profit status if it no longer fits the framework of a non-profit neighborhood association and fails to fit into another non-profit category.

B) PPERRIA will no longer be notified about projects in front of the City's Zoning Board. PPERRIA committee chairs will no longer be able to request construction or development information to be sent directly to them. PPERRIA representatives will no longer have a seat at the table for Central Corridor Development or other regional/district groups. The Conservation District ordinances would be developed without PPERRIA input. The Historic Designation process would cease without PPERRIA. There would be a vacancy in neighborhood representation at the City level for a year or more until some other group of neighbors manages to prove that they represent the neighborhood and go through the steps to obtain non-profit status.

We will be voting yes or no on the required changes at the PPERRIA Board meeting held on March 25th, at 7 pm in the Prospect Park United Methodist Church.

I, your PPERRIA President, request that all of the Board of Directors attend-- and vote YES.

—your cheerful PPERRIA President, *Christina Larson*

PPERRIA Office Hours  
Week of March 18-22  
**Jessica Buchberger**  
Administrative Assistant

Monday, March 18	2-4 PM
Tuesday, March 19	10 AM-12 PM
Wednesday, March 20	2:30-4:30 PM
Thursday, March 21	9 AM-12 PM
Friday, March 22	2-5 PM

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# minutes

## PPERRIA Monthly Board Meeting

January 2013

Approved February 25, 2013.

The monthly meeting of the Prospect Park East River Road Improvement Association, held in the Prospect Park United Methodist Church on Monday, January 28, was called to order at 7:00 PM by President *Christina Larson*. A quorum of the Board of Directors was present.

The consent agenda, which consisted of reports from various committees published in the January newsletter, was adopted. The agenda was adopted.

### FEATURED BUSINESS

*Jenny Jones*, Marketing Director of The Textile Center, said her organization is 20 years old and has been at its current location (corner of Arthur and University) for the past 10 years. The Textile Center is a non-profit organization devoted to the fiber arts (basketry, weaving, quilting etc.) with many classes and workshops open to members of the public.

### ANNOUNCEMENTS

*Tamara Johnson* said she has taken over as coordinator of refreshments for PPERRIA meetings. She passed around a sign-up sheet and requested contact information on people who have already signed up to provide refreshments for future meetings.

*Huy Nguyen* of Luxton Park announced that the annual Fire & Ice celebration will be held February 2 from 5:30 to 8 PM, featuring crafts, music, live animals, the traditional hayrides, birdhouse making, and free books for kids.

*Florence Littman* said a fundraiser for Southeast Seniors will be held at 7 pm on February 9 in Prospect Park United Methodist Church.

*Karen Murdock* said many PPERRIA members knew *Peter LaSha*, who died on December 9. She said that the customary "moment of silence" seemed inappropriate to honor *Peter*, who was anything but a silent person. So she asked for "a moment of noise" in honor of our late neighbor.

### PROPOSED DINKYTOWN DEVELOPMENT

*Kristen Tollefson*, owner of The Bookhouse in Dinkytown, said that Opus Corp. has proposed to raze half a block in Dinkytown (including The Bookhouse, House of Hanson, and The Podium music store) and build a high-rise housing development aimed at students. *Gordon Kepner*, former chair of the Master Plan Committee of the Marcy-Holmes Neighborhood Association, said that the proposed development violates the whole idea of a master plan, would require spot rezoning (Dinkytown is currently Commercial 1), would totally change the character of the neighborhood, and would start a chain reaction to more expensive high-rise student housing.

*Dick Kain* proposed the following motion: That PPERRIA requests and authorizes the Zoning and Project Review Committee to draft a letter in support of the Dinkytown Business Association and the Marcy-Holmes Neighborhood Association. The motion passed unanimously and can be considered a Board vote, a quorum being present. The committee was instructed to send out the letter without further review by the Board.

### PROPOSED CHANGES TO PPERRIA BYLAWS

*Dick Poppele* said that the Bylaws Task Force has met with a representative from the city of Minneapolis. The city wants to assure that neighborhood organizations maintain no barriers to membership. Proposed changes to the PPERRIA bylaws were printed in the January newsletter (accessible online at [www.pperr.org](http://www.pperr.org)). City support (in the form of CPP grants) is tied to these changes. A waiting period is no longer required to join PPERRIA. State statutes have recently changed for non-profit organizations, requiring them to comply with new rules. Residents with concerns about the PPERRIA bylaws should contact a member of the Task Force, which consists of *Andy Mickel*, *Steve Cross*, *Dean Lund*, *Dick Poppele*, *Susan Larson-Fleming*, *Florence Littman*, *Lois Willand*, *Steve Ficker*, and *Paul Zerby*.

### PROPOSED BOARD RETREAT

*Christina* said that the Executive Committee has proposed a day-long retreat for member of the Board of Directors to provide training in parliamentary procedure. A task force of the Executive Committee is working on this.

### TREASURER'S REPORT

The Treasurer's report by *Lindsey Wollschlager* was submitted for audit.



*Dick Poppele* said that a report in the January 2013 newsletter seemed to imply some sloppiness of record keeping on the part of the previous treasurer but he emphasized that any such implication was completely wrong. He proposed the following motion:

The Administration Committee regrets the implication in its Report published in the January 2013 PPERRIA Newsletter that PPERRIA's previous Treasurer, *Richard Y. Kain*, improperly accounted for any portion of funds for PPERRIA or for any of the organizations for which PPERRIA acts as fiscal agent (such as the choir). The Committee, in fact, commends *Mr. Kain* for his accuracy and timely reporting during his term as PPERRIA's Treasurer.

The text of this motion and the vote approving the motion shall appear in the next report of the Committee and in the February 2013 newsletter. Furthermore, the implications and incorrect information concerning *Mr. Kain's* actions while he was treasurer shall be removed from the public record at the Website. The motion passed unanimously and can be considered a Board vote, a quorum being present.

#### **POLICIES ON EMPLOYMENT & ACCESSIBILITY**

Proposed policies on fair and equal employment and on compliance with the Americans with Disabilities Act were printed in the January newsletter. These policies were approved unanimously and can be considered Board votes, a quorum of the Board being present.

#### **MINUTES**

The minutes of both the October and November meetings were approved and will be published in the next newsletter. There was no Board/membership meeting in December.

#### **NOMINATING COMMITTEE**

*Christina* said that members should contact *Andy Mickel* (email: [andym@pperr.net](mailto:andym@pperr.net)) if they would like to be part of the Nominating Committee to select nominations for the Board of Directors, to be voted on at the Annual Meeting in April.

The meeting was adjourned at 8:45 PM.

Respectfully submitted,  
*Karen Murdock*  
PPERRIA Secretary

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# nominations

## **Board of Directors 2013-2015 term**

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Standing for re-election:

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*Tony & Greta Garmers*  
*Dick Gilyard*  
*John Holmquist*  
*Tamara Johnson*  
*Dick Kain*  
*Dean Lund*  
*Ann Munt*  
*John Orrison*  
*Dick & Meredith Poppele*  
*Jerry & Margie Stein*  
*John & Wendy Wicks*  
*Lois Willand*

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Standing for election:

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*Will Oberly*  
*Ken Hampton*  
*Eric Amel*  
*Richard Adams*  
*Barbara Muhamed*  
*Roger Kiemele*

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Running for Alternate:

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*Rob Nordin*  
*Rebecca Shockley*  
*Greg Bernstein & Robin Schow*

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Elections are held at the Annual Meeting,  
**April 22, 2013**

# minutes

## PPERRIA Executive Committee

February 11, 2013, 6:30 PM

PPERRIA Office

### Attendees

*Christina Larson*, President; *Karen Murdock*, Secretary; *Paul Zerby*, Membership and Communications; *Dick Browlee*, Zoning & Project Review; *Lois Willand*, Membership and Communications; *Dick Poppele*, Immediate Past President, Administration; *Dick Gilyard*, Master Planning; *Eric Amel*, Newsletter Editor; *John DeWitt*, Transit; *Jessica Buchberger*, Administrative Assistant; *Susan Gottlieb*, SEMCOL guest. Absent: *Lindsey Wollschlager*, Treasurer); *Joe Ring*, Historic District. The position of Vice President is vacant.

Consent Agenda was passed unanimously, which included reports from Transit Committee, Historic Committee, Master Planning Committee, Zoning & Project Review, and a report on the sound wall.

Executive Committee Minutes from January 2013—  
Proposed changes:

- Historic District reports, “debate” should be changed to “there was concern” when the committee discussed Peter LaSha’s house.
- The Bylaws Committee considered 5 changes, not 6.

Pending those changes the minutes have been approved unanimously.

*Christina Larson* brought to the table for discussion on whether or not the draft minutes of PPERRIA should be distributed/published to anyone but the Board of Directors. It was brought up that the only people who should see draft minutes are those attending the meeting in question. The official policy is now to only distribute to the people that have signed into the meeting, including both members and Board members. The names of the Directors attending and those that were absent from the meeting will be listed at the top of the minutes, both draft and official.

South East Minneapolis Council on Learning (SEMCOL), *Susan Gottlieb* attended the meeting to explain where SEMCOL is as far as programming and where funding is coming from. SEMCOL is looking for books from toddler aged and up, especially for teenagers. It was suggested that SEMCOL goes to Luxton Recre-

ation Center for their extra books. It was also suggested that the PPERRIA drop off for book donations could be at the office (2950 University Ave SE), so *Jessica* could collect the books and be available for when they need to be picked up, which *Jessica* and *Lois* will follow up on with SEMCOL. *Susan Gottlieb*, *Susan Larson-Fleming*, and *Jakki Kydd-Fidelman* are going to present the annual report to PPERRIA’s Board of Directors and ask to be approved as the PPERRIA representatives to SEMCOL. Executive Committee is moving this vote to the Board, and recommends the Board approves of the representatives.

Administration Committee and Treasurer’s Report, presented by *Dick Poppele*; The Good Neighbor grant fund has now been reimbursed and removed from the dedicated fund list. Prospect Park 2020’s funds are completely committed to pay off the contractors that have already been engaged.

The CPP budget still needs committee requests for their individual budgets in order to make the overall budget for the coming fiscal year. The Admin Committee needs to be able to fill out the CPP application, which asks PPERRIA to detail what the community vision is to do with the money it receives from the grant. When committees submit their budgets, they should be able to say what priorities the budget items fulfill from the list of the priorities that have been detailed in the future. The priorities should probably be reviewed on a regular basis to ensure they are aligned with what PPERRIA members and Board members believe should be PPERRIA priorities. Admin Committee will present the Budget to the Board in March so it can be available to the Board before the Annual Meeting. All committees need to get their budgets and program work plans in immediately to *Dick Poppele* and *Jessica Buchberger* in order to be able to assemble a budget for presentation. *Jessica* will send the Strategic Plan a to all committee chairs by 2/12/13 and make a note that committees should write to the Strategic Plan. The deadline for submitting committee budgets and program is February 25, Admin Committee meets March 7 at 7pm.

MemComm Report by *Lois*; The Hedburg Map project is continuing, though with some communication problems with the Hedburg Map company team. The company is probably publishing the map of the University area in April. PPERRIA is looking into advertising space as well as purchasing around 1,500-2000 maps for distribution. It was suggested that in the advertisement have the dates of events in Prospect Park, specifically the Ice Cream Social.

MemComm would like to translate the welcome brochure into Somalian, and has done the research to do so. They will be moving forward with this project.

A Renter Outreach position is going to be proposed in order to get more renters and non-home owners involved in PPERRIA. This would be a contractual position in PPERRIA, much like the Business Outreach position.

Bylaws Task Force, presented by *Dick Poppele*; *Steve Cross* has written a revised proposal for the bylaws that conforms to the State voting laws and laws for neighborhood associations. In addition to the bylaws changes, there would be a Board policy, not part of the bylaws themselves, so if any wording must be changed it need not be specifically voted upon by the Board of Directors. The policy should be attached to the bylaws and easily found by the membership. An amendment was proposed by *Dick Poppele* to change the first amendment to read:

Article II: Purpose

The purposes of the corporation are to promote, in a non-partisan, education and cooperative manner, the health, safety and general welfare of the residents within the association's geographic jurisdiction neighborhood and to promote the maintenance and improvement of the aesthetic, residential and physical qualities of the neighborhood environment.

(bolded neighborhood is the new addition proposed).

*Dick Poppele* proposed a motion that a clean, revised copy will be printed with an explanation from Dick Poppele in the February newsletter, discussed and explained at the February 2013 Board meeting, and voted upon at the March 2013 Board Meeting. It was seconded by *Dick Gilyard* and *Karen Murdock*. It was passed unanimously.

The Retreat Planning Task Force, presented by *Karen Murdock*; The Task Force has not yet met formally yet, though is planning on meeting informally with a few non-Board members soon. *Christina Larson* suggested that the Task Force gets together with the Nominating Committee in order to determine what the retreat should be focused upon.

The Committee discussed what the expectations of Director's and Officers should be in order to better explain the position to standing and potential Board members. Some ideas discussed included:

- Find potential a reward for Board members/ members in general for participation.
- Participation must lead to something.
- Meetings should be efficient in order to respect people's time and prove that participation is not futile.
- People participate when they are well informed and they are heard when they voice their opinions, and they feel that they have an impact on the outcome—or potential income.
- There is currently some complacency on the Board because a few people are working hard to make sure the organization runs.

Meeting adjourned at 8:50pm

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# committee reports

## Membership & Communication Committee Report

March 8, 2013

*Lois Willand, Co-Chair*

Membership & Communication Committee met 28 February 2013.

Hedberg map project approved, contract signed, first payment made. Memcom working on content for Prospect Park panels on map. Notice sent to Prospect Park businesses about advertising on the map. Business member list now has 47 members.

Hard copies of membership books now kept at PPERRIA office. To develop procedure for recording new information in conjunction with future data base. Data base to stay with improved Filemaker database.

Workplan being drafted for committee review includes hiring of membership, renter and Somali outreach workers and modification of Filemaker database to meet PPERRIA needs; to investigate reopening of Glendale computer lab and possibility of U student involvement; seek replacement of Prospect Park sign lost in construction of Westgate station.

Neighborhood lunches at U Garden and Green Spoon.

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## Transit Committee Report

March 2013

*John DeWitt, Chair*

Franklin Avenue Bridge redecking – Nothing new to report.

University Avenue traffic signals at Bedford and Berry are problematic with numerous complaints. Working with CCPO on this issue.

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## Zoning and Project Review Report

March 2013

*Dick Brownlee, Chair*

The Zoning and Project Review Committee met Tuesday, February 12, 2013, 7pm at the PPERRIA Office. Attendees were *Dick Brownlee, John Wicks, Florence Littman, Dave Barnhart, Karen Murdock, John Orrison, Evan Roberts, Dick Poppele, Dick Gilyard, Dean Lund.*

**PPERRIA Liquor Policy Draft Discussion** — it was decided that the draft of the liquor policy would be passed out and reviewed, and voted upon at the next Zoning & Project Review Meeting.

**Committee Budget Discussion** — additions and changes: *John* moved that the committee charges and priorities move forward to the Executive Committee as amended. *Dick Gilyard* proposed establishing a library for PPERRIA for literature used by Zoning & Project Review as well as the Master Plan Committee. *Dick Brownlee* will add to the budget that is presented to Executive Committee to reflect this new budget line item.

**Draft of the Dinkytown redevelopment proposal letter** — *Dick Poppele* has written another letter in response to some misleading information that was given at the January 2013 Board of Directors Meeting. The new letter states three things that show there are priorities PPERRIA supports without taking a “side” for those against the new development or those for the new development. The concern about the zoning change was brought up as a possible addition to the letter because it is spot re-zoning and may not develop in the way originally planned. The letter will be revised to note concerns about zoning, density, character. *Dick Brownlee* edited the letter, sent it to the committee, and to *Skott Johnson* of the Dinkytown Business Association.

*Dick Brownlee* has been nominated by the committee to continue as Chair of the Zoning & Project Review Committee. *Evan Roberts* volunteered to be Vice Chair.

**Ambulatory Care Center** — A meeting to review current plans is in the works, organized by *Jan Morlock* at the ‘U’.

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# committee reports

## Master Plan Committee Report

February 11, 2013

*Dick Gilyard, Chair*

### Committee Charge

Develop a Master Plan for the Prospect Park neighborhood that will preserve and reinforce the intrinsic character, scale and historic architectural fabric of the neighborhood while encouraging infill that is bold, imaginative and uniquely appropriate to its context; a plan and strategy that represents a proactive stance toward maintaining and developing a sustainable, diverse community.

The Master Plan Committee did not meet in February. A meeting is being planned for Tuesday, March 26; time to be confirmed.

The principal agenda items will be:

Review of proposed work plan for 2013 including the following:

### Traffic and parking analysis of Prospect Park Station / University Avenue Corridor

This effort will be undertaken by a consultant and in partnership with the Transit Committee, Prospect Park 2020, the city of Minneapolis, the county and others. The purpose is to identify the volume, types of traffic and resulting parking demand associated with the development projected to occur along and north of University Avenue between the campus and Hwy. 280. The goal is to identify planning and design solutions to accommodate these requirements and to protect the neighborhood south of University from their impact.

Green Fourth Street to work together with Prospect Park 2020, the city of Minneapolis and others to develop Fourth Street as a green, pedestrian-friendly, sustainable 'complete street'.

### Ambulatory Care Center Development

The previously scheduled meeting with the University regarding this project has been postponed. It is proposed that PPERRIA and the Alliance work together to establish (prior to the rescheduled meeting ) our expectations regarding how the planning and design of this project will contribute to the neighborhood and the broader community.

### Land Bridge Study

The purpose is to advance the Master Planning concept calling for the development of a land bridge over I-94 between Franklin Avenue and east toward Highway 280. We had asked the Metropolitan Design Center to assist us in developing a conceptual design approach, and intent is to engage professional engineering assistance to develop the costs related to this concept. The goal is to use this information to begin the process of developing political support for this project. The project creates land in the heart of the city, enables in-fill housing, creates public realm green space and provides economic return to the city, state and others in terms of revenue and vitality. This proposal would be undertaken in partnership with the Sound Wall Task Force, the Metropolitan Design Center and the University District Alliance.

### Bedford at University Avenue

Together with consultants, refine the Master Plan gateway concept by developing specific planning and design recommendations for this area which are in alignment with the broader vision of University Avenue and the Prospect Park Station Area.

### Franklin at East River Road

We have learned that the Good Samaritan site is close to being purchased by an investor whose goal is to redevelop the property as "adult, non-student housing." The goal will be to engage the new owner in a discussion of how this property can be redeveloped in alignment with neighborhood aspirations.

The purpose of the meeting will be to review these and other ideas and to identify Task Force conveners and the schedules required for these projects.

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# committee reports

## **Administration Committee Report**

March 2013

*Dick Poppele, Chair*

The committee met on March 7 to review the Treasurer's report and the draft a recommended budget for the fiscal year 2013-14.

The tax form is due this month, and it has been a much bigger challenge than in previous years due to the large budgets and number of grants greater than \$5000. The committee spent some time reviewing the data to be submitted.

The committee reviewed the work plans and associated budgets that had been submitted by the Mem-Com, Master Plan, Zoning and Project Review and Administrative committees.

The Admin committee is proposing to increase Staff time from 60 hr/mo to 80 hr/mo (half time) in order to have regular office hours and extend staff efforts in serving the PPERRIA committees and also to coordinate volunteer efforts. The committee also reviewed the database, which is in the possession of the previous staff (*Joyce*) and previous Membership committee chair. The program File-Maker Pro was licensed to their person computers. After reviewing the options for a different system, the committee agreed to continue with this program, but acquire it in a way that is more adaptable and not tied only to a personal computer. Although it requires some training to use the system, our long experience with it offers several advantages.

The Master Plan work plan was reviewed and the budget items were judged to be reasonable. The committee did not have the final plan or budget from the MemComm committee, but agreed that much of the previously submitted budget for communication and outreach was also reasonable. Both Master Plan and Zoning submitted plans to provide materials and supplies, which was added to the Office Budget. In addition they requested funds to reimburse members for any expenses incurred in attending meetings with developers, planning commission, etc.

Based on this review and associated discussion, a proposed budget was drafted for 2013-14 that bal-

ances anticipated income with proposed expenses. The proposal will be presented to the Executive Committee at its March meeting.

The requirements for the CPP grant proposal were also reviewed. The plan now is to use the committee work plans as the basis for the request by using those to address the several issues requested by the CPP. We anticipate that a draft grant request to be written and vetted by committee chairs by the March Board meeting.

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## **Historic District Committee Report**

March 2013

*Joe Ring, Chair*

### **Prospect Park National Registry Application**

Hess Roise is now making changes requested by *Denis Gardner* of the Minnesota State Preservation Office. This is the fourth draft that Hess Roise will be completing, but *Charlene Roise* does feel that it is actually a good sign that *Mr. Gardner* continues to put more time into the application. *Ms. Roise* quotes *Mr. Gardner* as saying, "These changes will provide considerable strengths to the nomination."

### **Conservation District Ordinance**

Minneapolis Council Member *Cam Gordon* has had a number of conversations with *John Smoley* about the lack of progress on the draft of the proposed ordinance and Cam said in a e-mail to me on Feb 25, 2013, "I know the delay is very frustrating but I am hopeful that I will get to see a draft in the next two weeks."

### **Parking And Traffic Study**

*Kathryn O'Brien* with the Metropolitan Transit Planning Office says that they have now scheduled the parking study for Prospect Park, that is required under the National Preservation Act Section 106 Programmatic Agreement for the Central Corridor, to start later this year (likely just after Labor Day) and her office will send out a formal plan a little later in March.

### **Wrecking Permit Application**

Continue to monitor and communicate with those interested and involved with the wrecking application at 3114-4th Street SE.

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# store to door



## **Volunteer Order Takers and Shoppers Needed**

Store To Door is a nonprofit providing grocery shopping and delivery service, serving over 1500 people 60 years+ throughout the 7- County Twin Cities metro area, helping them to remain independent and in their homes.

All clients pay for groceries delivered into their home. Clients order and receive groceries every other week on a bi-weekly schedule. Working with friendly volunteer order taker, a client places their order over the phone. Two days after the order is taken, the order is shopped by a volunteer shopper at one of six Cub Food store locations in the Twin Cities. A paid staff person delivers groceries into the client's kitchen, and assists, as requested, in putting groceries away. Clients must be age 60 or older. Clients must be able to complete a grocery list every two weeks and communicate it to an order taker over the phone. Minimum order per delivery is \$25. All clients pay for groceries delivered to them. A delivery contribution is requested of all clients and ranges between \$3 to \$15, based on a sliding scale. Check, credit/debit card or EBT card are accepted forms of payment.

### **Store To Door needs your assistance as a Volunteer Order Taker**

Enjoy the telephone? Are you comfortable with online computer work? As a Volunteer Order Taker you will take a client's order over the phone and enter into Store To Door's online database. Online and group training is available.

Time commitment: About one hour a week, working with two clients each week or four clients total. Please consider this a year commitment. This helps you know the client's grocery interests while providing stability. For every Volunteer Order Taker we are able to take on four additional clients.

### **Store To Door needs your assistance as a Volunteer Shopper**

Shoppers check in with our Volunteer Coordinator at the Cub location. They are given a client's order and they go up and down the aisles shopping the order, and then get in line, check it out and box it into totes. Our paid drivers load the totes into the Store To Door vans and deliver them to clients. This position requires no driving.

Cub Foods Shopping Locations, Mornings 6 a.m. to 10 a.m.  
St Paul. Midway - Tues. through Friday – Shoppers Needed  
Bloomington – Tues, Th, and Friday – Shoppers Needed

For more information or to begin the volunteering process please contact Store To Door's Volunteer Coordinator at 651-642-1892 or email [volunteers@storetodoor.org](mailto:volunteers@storetodoor.org). Learn more by watching a video on their work & volunteer opportunities at <http://storetodoor.org/video/>

Store To Door is available for presentations to senior buildings, organizations or programs serving the elderly, faith communities and/or seniors and caregivers in regards to the service we provide. To register for service or schedule a presentation for your organization please call (651) 642-1892.

To learn more about us go to [www.storetodoor.org](http://www.storetodoor.org)  
*Teresa vanderBent*, Outreach, Store To Door (651) 642-1892

# bylaws : proposed changes

Summary of proposed changes.

As reviewed by Exec Committee 2/11/13, and Board of Directors 2/25/13

The proposed changes concern mostly the PPERRIA membership, who is eligible and any perceived barriers to membership. The intent is to bring the bylaws into conformity with Minnesota state law regarding non-profit neighborhood corporations.

## 1. Article II: Purpose

Change emphasis to “neighborhood” instead of “residents”. Therefore the purpose includes neighborhood businesses and other stakeholders.

## 2. Article III, Section B membership eligibility

Removes the requirement for a completed membership application as a condition for membership. See section C.

## 3. Article III, Section C becoming a member

Prospective members must demonstrate their eligibility (e.g that they live in Prospect Park) and submit certain personal information (name, address, etc) to become members. There is no waiting period and a reference to dues or donations is removed.

## 4. Article V, Section C Special meetings.

The requirement for three days notice is changed to five days notice.

## 5. Article V, Section Voting

- Emphasizes that State law requires that the business affairs of PPERRIA be managed by the Board of Directors
- Anyone eligible for membership attending a PPERRIA meeting may vote and the results are presumed to be a Board vote, unless challenged. In that case a separate Board vote will be taken as required.
- Only members may vote for Directors.

The proposed changes do not affect the make up of the Board of Directors nor the qualifications to serve as a Director as currently stated in the bylaws.



# bylaws : proposed changes

## CPP Mandated Changes to PPERRIA Bylaws

Proposed changes were discussed by the PPERRIA membership and Board on February 25, 2013. A vote to adopt these changes will be held at the March 25 Board meeting in accordance with the PPERRIA bylaws. The affirmative vote of 27 Board members is required to adopt.

(1) Article II is amended to read as follows

### Article II: Purpose

The purposes of the corporation are to promote, in a non-partisan, educational and cooperative manner, the health, safety and general welfare of the ~~residents within the association's geographic jurisdiction~~ neighborhood and to promote the maintenance and improvement of the aesthetic, residential and physical qualities of the neighborhood environment ~~in which those residents reside.~~

(2) Article III, Section B, is amended to read as follows

### B. Eligibility

Any adult who resides within the boundaries of PPERRIA, or who owns or leases a business or property within the boundaries of PPERRIA, or one representative of each nonprofit organization, business, or government entity located within the boundaries of PPERRIA is eligible for membership in PPERRIA. ~~The individual must complete and submit to the Membership Committee the adopted PPERRIA membership application.~~

Membership records shall be maintained and kept current by the Secretary and PPERRIA staff.

(3) Article III, Section C, is amended to read as follows

### C. Membership

~~Persons shall become members from the next meeting following approval of the completed membership application by the Membership Committee. The committee shall have no more than 30 days to determine eligibility, grant or deny the application, and, if granted, add the name to the PPERRIA membership roster immediately upon demonstrating eligibility and submitting an information form approved by the Board of Directors.~~

~~A membership is effective until a member resigns or is no longer eligible for membership. moves from the membership eligibility area. (See Article IIIA) An annual donation, to defray the costs of the organization, is requested from members but is not required.~~

(4) Article V, Section C, is amended to read as follows

### C. Special Meetings

Special Meetings of the Corporation members and the Board of Directors may be held at any time upon the call of the Executive Committee or petition of at least 25 members of the Corporation. Notice of special meetings shall be communicated to members and the Board of Directors at least ~~three~~ five days prior to such meetings, provided that in the event of an emergency, notice may be waived by a 2/3 vote of the Board of Directors. Any such emergency special meeting shall be open to members. Business transacted at a special

# bylaws : proposed changes

## CPP Mandated Changes to PPERRIA Bylaws

meeting where notice has been waived, may be called for reconsideration at the next regular meeting of the Corporation.

(5) Article V, Section E, is amended to read as follows

### E. Voting

As required by the law of Minnesota, the business and affairs of the Corporation shall be managed by its Board of Directors. Except where special committees are governed by special rules the following shall apply:

Voting on any matter shall be by voice vote (yes, no, abstain) but there shall be a division in cases of doubt as to the result. ~~All members of the Corporation whose names appear on the roster of members at the time of the meeting shall be eligible to vote and participate fully at any meeting of the Corporation members.~~ There shall be no voting by proxy and each member shall be entitled to only one vote on any issue.

~~The result of any unanimous vote at a regular or special membership meeting is conclusively presumed to be that of the Board of Directors. Any non-unanimous vote of the membership regarding the business and affairs of the corporation shall be advisory to the Board and a separate vote of the Board shall be taken and recorded as the position of the corporation.~~

Anyone eligible for membership attending any membership meeting, whether or not he or she is then a member of record, may vote on any question. The result of any membership vote is conclusively presumed to be that of the Board of Directors.

However, if any member of the Board of Directors votes in the minority on any membership vote and anyone then requests a "division of the Board of Directors," then a separate vote of the Board of Directors must also be taken and recorded in the minutes. That vote may be taken by any method allowed by Robert's Rules of Order. That separate vote of the Board of Directors governs PPERRIA.

Only members may vote for members of the Board of Directors.

# bylaws : proposed changes

## CPP Mandated Changes to PPERRIA Bylaws

The Executive Committee and Board also recommends that the following policy statements be adopted by the Board in conjunction with the adoption of the bylaws changes. They should be posted along with the by-laws.

1. Any eligible person may become a member of the Corporation by submitting their name and mailing address, and any other contact information, such as email address, they wish to the Secretary, who will maintain a database of all members and their contact information. Names are to be entered in the membership database as soon as they are found to be eligible members according to the Corporation bylaws.
2. Eligibility may be demonstrated in a manner equivalent to voter registration during same day registration. For Prospect Park residents, this simply requires a proof of current residency, such as a Minnesota driver's license, Minnesota identification card, or some form of residency verification. For business or organization representatives, it requires proof of ownership or lease of a business or property or proof of being employed by a nonprofit organization, business, or government entity located within Prospect Park, and that they are authorized to be the sole representative for the organization.
3. Only members of record and those completing the membership requirements in policies 1 and 2 will be issued ballots to vote for Directors of PPERRIA.
4. Each member shall be mailed notice of the Annual Meeting by first class mail with return address and forwarding address notification. All returned notices will be used to update the database. Any members who are deceased or have moved away from the Prospect Park neighborhood shall be removed from the membership roles.

# treasurer's report : February 2013

## PPERIA BUDGET 2012 - 2013

Values as of January 31, 2012, except as noted

<b>Income</b>	Current Budget	January	YTD	VARIANCE
CPP Grant	\$56,633		\$0	\$56,633
Non-CPP	\$1,800	\$300	\$1,350	\$450
Bank (int)	\$150		\$75	\$75
<b>TOTALS</b>	<b>\$58,583</b>		<b>\$1,425</b>	<b>\$57,158</b>
Budget of Citizen Participation Program (CPP) grant				
<b>Expenses</b> Staff	\$7,500	\$1,010	\$5,990	\$1,510
Admin	\$600	\$16	\$293	\$307
Office	\$4,600	\$645	\$2,826	\$1,774
Space	\$10,300		\$7,750	\$2,550
Meetings	\$600		\$389	\$211
Communication	\$3,000	\$417	\$1,021	\$1,979
Outreach	\$8,000	\$540	\$2,242	\$5,758
Development	\$500		\$0	\$500
LRT Planning	\$11,500		\$4,264	\$7,236
Sound Wall	\$12,000		\$0	\$12,000
Non- CPP Expenses				
Misc.	\$1,950		\$41	\$1,909
<b>TOTALS</b>	<b>\$60,550</b>	<b>\$2,627</b>	<b>\$24,775</b>	<b>\$33,825</b>
			<b>\$24,734</b>	



# treasurer's report : February 2013

## Treasurer Report

02/01/13

Values as of January 31, 2012, except as noted

### Assets

Wells Fargo checking	\$5,041
Wells Fargo savings	\$63,847
<b>Total Assets</b>	<b>\$68,888</b>

### Dedicated Funds Summary

NRP	\$3,646
Prospect Park 2020	\$31,716
Good Neighbor Fund	\$0 *
Funds advanced for CPP	-\$14,914 *
Prospect Park <i>FORWARD</i>	\$13,616
Other Dedicated Funds	\$20,300
<b>Total Dedicated</b>	<b>\$54,363</b>

\* Advanced from reserves

**Unrestricted funds** \$14,525

## DEDICATED FUNDS

Values as of January 31, 2012, except as noted

FUND	Balance
NRP	\$3,646
Prospect Park <i>FORWARD</i>	\$13,616
Prospect Park 2020	\$31,716
Good Neighbor grant	\$0
Community events	\$642
Garden Club	\$0
History District Fund	\$787
Book Exchange	\$10
Cleanup	\$6,070
Legal Fund	\$9,071
CPP Funds	-\$14,914
Choir	\$2,981
History Committee	-\$381
Program fund	\$311
Olson-Rapson Memorial	\$810
Community Garden	\$0

**TOTALS** \$54,363

CPP Funds	
Advance from City	\$9,820
YTD Expenditures	\$24,734
Advance from reserves	-\$14,914

# calendar

## PPERRIA NEIGHBORHOOD EVENTS & ANNOUNCEMENT

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**25 mar**

**PPERRIA Board of Directors & Membership meeting**  
Prospect Park United Methodist Church

Monday, March 25th, 7 PM  
Contact *Christina Larson* pperriapresident@gmail.com

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**26 mar**

**Master Plan Committee meeting**  
PPERRIA Office, 2950 University Ave SE

Tuesday, March 26th, TBD PM  
Contact *Dick Gilyard* rgilyard.architect@earthlink.net

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**27 mar**

**Garden Club Pot Luck**  
See contact for this month's location

March 27th, 2013, 6:30 PM - 8:30 PM  
Contact *Mary Alice Kopf* mollisk@usiwireless.com

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**28 mar**

**Membership/Communications Committee meeting**  
Prospect Park United Methodist Church.

Usually the 4th Thursday of the month, 7 PM  
Contact *Lois Willand* loiswilland@gmail.com

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**29 mar**

**Glendale Residents Council meeting**  
Luxton Park Rec Center, 112 Williams Ave SE

Usually the 4th Friday of the month, 3:30 PM  
Contact *Henry Keshi* keshi@minn.net

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**4 apr**

**Lunch in the Park**  
Caspian Bistro & Marketplace, 2418 University Ave SE

April 4th, 2013, Noon  
Contact *Will Oberly* oberlywill@gmail.com

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**4 apr**

**Administration Committee meeting**  
PPERRIA Office, 2950 University Ave SE

April 4th, 2013 [first Thursday of the month], 7:00 PM  
Contact *Dick Poppele* dick@umn.edu

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**8 apr**

**PPERRIA Executive Committee meeting**  
PPERRIA office, 2950 University Ave SE

April 8th, 2013 [second Monday of the month], 6:30 PM  
Contact *Christina Larson* pperriapresident@gmail.com

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**9 apr**

**Zoning & Project Review Committee meeting**  
PPERRIA office, 2950 University Ave SE

April 9, 2013, 7:00 PM  
Contact *Dick Brownlee* dickbrownl@mac.com

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**20 apr**

**2013 Minneapolis Earth Day Clean-up**  
East River Parkway & Franklin Ave.

Saturday, April 20th, 9:30 AM - Noon  
Contact *Tom Kilton* tom.kilton.b1cw@statefarm.com

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**22 apr**

**PPERRIA Annual meeting**  
Location TBD

Monday, April 22th, 2013, 7:00 PM  
Contact *Christina Larson* pperriapresident@gmail.com

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To include items in the next PPERRIA calendar

Contact *Jessica Buchberger* pperriastaff@gmail.com  
or 612/643-1443

*"Do more than belong: participate."* — William Arthur Ward

# the neighbors

## PPERRIA STANDING COMMITTEES AND CHAIRS

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Administration	<i>Dick Poppele</i>	dick@umn.edu
Executive	<i>Christina Larson</i>	pperriapresident@gmail.com
Historic District	<i>Joe Ring</i>	jring@jringglass.com
Master Plan	<i>Dick Gilyard</i>	rgilyard.architect@earthlink.net
Membership & Communication	<i>Paul Zerby, Co-chair</i> <i>Lois Willand, Co-chair</i>	ejzerby@yahoo.com loiswilland@gmail.com
Organizational Development	<i>no chair</i>	
Transit	<i>John DeWitt</i>	jdewitt@comcast.net
Zoning & Project Review	<i>Dick Brownlee</i>	dickbrownl@mac.com
Nominating Committee	<i>Andy Mickel</i>	andym@pperr.net

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## PPERRIA TASK GROUPS

Sound Wall	<i>Bob Sykora</i>	bob@sykora.org
By-laws	<i>Dick Poppele</i>	dick@umn.edu
4th Street	<i>Julie Wallace</i>	jwallace3@comcast.net
Luxton Book Exchange	<i>Becky Shockley</i>	shock001@umn.edu
Motley Crew	<i>Rebekah Lorence</i>	rlorance@mm.com
Prospect Park LRT Station Area Plan [Prospect Park 2020]	<i>Dick Gilyard</i> <i>John DeWitt</i> <i>Dick Poppele</i>	rgilyard.architect@earthlink.net jdewitt@comcast.net dick@umn.edu
Community Events	<i>Marybeth Luing</i>	mb.luing@gmail.com
Community and River Gorge Cleanup	<i>Tom Kilton</i>	tom.kilton.b1cw@statefarm.com

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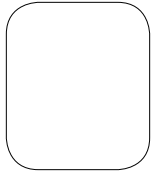
## OTHER NEIGHBORHOOD GROUPS

Garden Club	<i>Mary Alice Kopf</i>	mollisk@usewireless.com
Tree Health Project	<i>Paula Denman</i>	pjdenman@comcast.net
Prospect Park Community Gardens	<i>Del Hampton</i> <i>Sam Johnson</i>	ppcg.coordinators@gmail.com

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## OUTSIDE ORGANIZATIONS: PPERRIA REPRESENTATIVES

Education & Human Services	<i>Contact: Jerry Stein or Chuck Holtman</i>
Stadium Area Advisory Group (SAAG)	<i>Greg Bernstein, John Kari (Alt.)</i>
Southeast Minneapolis Council on Learning (SEMCOL)	<i>Susan Gottlieb, Jakki Kydd-Fidelman, Susan Larson-Fleming</i>
District Councils Collaborative (DCC)	<i>Phil Anderson</i>
University District Partnership Alliance	<i>Dick Poppele, Dick Gilyard, Alternates: John Kari and Julie Wallace</i>
Stadium Village Station Area Plan	<i>Rebekah Lorance, Tamara Johnson,</i>
Steering Committee	<i>Dick Gilyard, Hilary Holmes</i>



**Prospect Park East River Road  
Improvement Association, Inc.**  
66 SE Malcolm Avenue  
Minneapolis, MN 55414



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The City of Minneapolis and the Minneapolis Park and Recreation Board have announced that the 2013 Minneapolis Earth Day Clean Up will take place Saturday, April 20th from 9:30 a.m. - Noon at more than 40 parks throughout Minneapolis. The PPERRIA site for this 19th annual cleanup is East River Parkway and Franklin Avenue. Residents are encouraged to join their friends and family for a day of service in the community. No pre-registration is required. The annual event involves picking up trash (gloves and bags are provided) in Minneapolis Parks and watersheds. In 2012 more than 2000 volunteers removed 9,000 pounds of trash during that one day event. The day begins with coffee & juice and donuts & bagels, and ends about 11:30 a.m. with pizza and pop. For more information check [pperr.org/events/annual.html](http://pperr.org/events/annual.html) or call *Tom Kilton* at 612-339-3064.



EARTH  
DAY  
2013